

ENROLLMENT AGREEMENT

I, (Parent/Guardian) _____, hereby enroll my child,

First Name

Last Name

Mother's Maiden Name,

in the _____ grade in Country Day School , Guanacaste, Costa Rica, as of this date:

Month/Day/Year

I understand that this agreement will be automatically extended to cover my financial obligations to Country Day School (CDS) each time I re-matriculate my child at CDS.

I agree to assume full responsibility for the payment of my child's tuition and other related fees for the entire period of enrollment at CDS.

I understand that I must pay a non-refundable matriculation fee upon enrolling my child at CDS and that said fee is due again well in advance of the beginning of each new school year.

I understand that I am obligated to pay 70% of the quoted year's tuition within two weeks of enrolling my child in CDS, irrespective of the semester my child enters CDS. The 70% payment is due in full and is non-refundable for any reason whatsoever (except for prolonged student illness of thirty days (30) or more certified by an attending physician) including dismissal, suspension, removal, withdrawal, or any other reason.

I understand that the remaining thirty percent (30%) is due at the end of the first semester. The 30% payment is due in full and is non-refundable for any reason whatsoever (except for prolonged student illness of thirty (30) days or more certified by attending physician) including dismissal, suspension, removal, withdrawal, or any other reason.

Note: For students who enter CDS the second semester, 70% tuition is due again before the start of the first semester of the following school year

I understand that overdue bills are subject to a monthly 1.5% surcharge on the balance due on tuition and other related fees, except matriculation with a 10% surcharge. Failure to pay an overdue bill after the second notice will result in the suspension of my child from classes until the bill is paid.

I understand that no report cards, transcripts, or records of any kind will be released by CDS until all financial obligations owed to CDS are paid.

I agree to accept the rules and expectations of the school for my son/daughter as outlined in handbooks and other communications of school staff.

I grant permission to the school for my child to participate in officially sponsored school events, including sports and field trips away from the school premises. I understand the school will notify parents and request permission for participation in such events as they occur.

I understand that CDS Guanacaste offers the U.S. High School Diploma and not the Bachillerato en Educación Diversificada from the Ministerio de Educación Pública of Costa Rica.

I understand that without the Bachillerato, my child could experience difficulties in the event they wish to transfer into a school within the Costa Rican educational system, or wish to attend a university in Costa Rica.

I have read and fully understand and accept the above stipulations as conditions for enrolling my child in Country Day School.

Parent's/Guardian's Signature

Date

Residence/Cédula/Passport #

Costa Rica Mailing Address Telephone # _____

Fax # _____ Cellular # _____ E-Mail _____