

Country Day School, Guanacaste

Payment Instructions

For all Payments:

School fees are quoted in US dollars. The school business office will only accept checks. All payments must clearly identify the student(s) whose fees are being paid. With the exception of dollar checks drawn on banks in Costa Rica, the school does not accept US dollar checks drawn on banks domiciled outside the USA.

For Payment Within Costa Rica:

Payments can be made at the following banks:

Banco de Costa Rica

Dollars: CDS FLAMINGO 325-311-5
Colones: CDS FLAMINGO 325-312-3

Banco Nacional

Dollars: CDS FLAMINGO 100-01-145-000255-6
Colones: CDS FLAMINGO 100-02-145-600126-3

Very Important: For all payments made at the bank or via internet, a copy of the deposit slip or transfer record, clearly specifying the student(s) whose fees are being paid, **MUST** be sent to the school business office by hand or fax (506-654-4608) in order for your deposit to be correctly credited to your account.

For Payments Outside Costa Rica

Payments can be made by mail or wire transfer.

To pay via check

1. Make the check payable to "**Charles Schwab and Co., Inc.**"
2. On the back of the check, write the following: "For deposit to Charles Schwab account 7045-7073, CDS FLAMINGO"
3. On the top-right corner, please specify the student(s) whose fees are being paid
4. Mail your check to:
Charles Schwab
Orlando Operations Center
P.O. Box 628291
Orlando, FL 32862-9915

To Wire Funds From Within the United States

Please provide the sending institution with the following information. A copy of the transfer record, clearly specifying the student(s) whose fees are being paid, **MUST** be sent to the school business office by hand or fax (506-654-4608) in order for the deposit to be correctly credited to your account.

Amount	U.S. dollar amount
Pay	Citibank NA
Citibank address	111 Wall Street. New York, NY 10043
Citibank ABA #	021000089
For credit to	Charles Schwab & Co., Inc.
Account #	4055-3953
In line 1 of detail	CDS-FLAMINGO acct # 7045-7073

To Wire Funds From Outside the United States

Please provide the sending institution with the following information. A copy of the transfer record, clearly specifying the student(s) whose fees are being paid, **MUST** be sent to the school business office by hand or fax (506-654-4608) in order for the deposit to be correctly credited to your account.

Amount	U.S. dollar amount
Pay	Citibank NA
Citibank address	111 Wall Street. New York, NY 10043
SWIFT address	CITIUS33
FBO	Charles Schwab & Co., Inc.
Account #	4060-7595
In line 1 of detail	CDS-FLAMINGO acct# 7045-7073